**BOARD OF FIRE COMMISSION
Regular Meeting**

**October 21, 2013**

 **“REVISED MINUTES”**

**Present**: Chairman Brett Salafia, Richard Dufour, Eric Germain, Steve Palmer

**Absent**: Eric Valli

**Others Present:** Chief Greg Voelker, Deputy Chief Peter Freund, Fire Marshal Rich Klotzbier, Marty Swan, Martin Voelker, Hunt Voelker, Mike Rich, Charles Spakowski, Lou Harris, Dawna Royce, Fred Royce, John Basso, Ken Royce, Rob Rainville, Joe Guest, Pete Dombrowski, Sue Weintraub (Town Council), Kyle Dostaler (Town Council)

Chairman Brett Salafia called the meeting to order at 7:10 p.m. at Company #1 on Barton Hill Road.

**A motion was made by Rich Dufour and seconded by Steve Palmer to move the Public remarks to the end of the meeting. Vote 4-0 all in favor.**

**A motion was made by Rich Dufour to approve the regular meeting minutes for September seconded by Eric Germain. Vote 4-0 all in favor.**

**Approval of Bills/Budget Report:** None

**Communications:** Chairman Salafia received a letter from Jason Swan regarding his statement and he will follow up with ACG

**Unfinished Business:**

**Exhaust System:** Chairman Salafia asked the Chief if the money was encumbers and contact Dan Burdick for time frame. Dan has contacted the vendors and he is waiting for the vendors to schedule meetings with the department.

**New Engine:** Chairman Salafia has been having regular contact with the town hall regarding the equipment and the funding of the equipment. The Chairman is repeatedly made them aware of the timeframe. After a brief discussion with Jeff Jylkka he is also pursuing other avenues of equipment funding. Rich Dufour made the suggestion to write a purchase order for the hose and this way it can be dealt with. A brief discussion followed.

**A motion was made by Rich Dufour and seconded by Steve Palmer to hand deliver the purchase order for the hose to the Finance Director. Vote 4-0 in favor**

Chief Voelker reviewed his discussion regarding the disposition of the equipment and shared the text of what he is posting. The Chief is hoping to have the equipment gone before the new vehicle arrives.

**Old Business:**

**Awards Program Investigation:** Chairman Salafia stated that at the last council meeting the investigation firm made their reporting which was there was no malice. It was also the finding that the recording keeping needs to be looked at and adjust for future. There should be an executed written final draft with suggestions from the firm and the Commission is looking for the possibility of the Town Manager discussing of how the town would like to see it work.

**New Business:**

**Awards Program Documentation and Review–** Chairman Salafia stated after the Council meeting and the findings he would like the Commission to start thinking how to move forward with record keeping. The Town Manager will be furnishing copies of the written report.

**Company 2 Siren Complaint –** Chairman Salafia stated that he received a call from Councilperson Weintraub regarding a complaint regarding when the Company 2 siren sounds. Chief Voelker gave a brief overview of how and when the siren sounds and it can also be used as a public address system. The Company 2 siren is not blown from 10 p.m. to 6 a.m. A brief discussion was held.

**Awards Program Payout Requests –** Chairman Salafia mentioned at the time of the last meeting there were two payout requests. A brief discussion was held.

**A motion was made by Eric Germain and seconded by Steve Palmer to proceed with the payouts to Thomas Strickland and Barbara Sargent. Vote 4-0 in favor.**

**Minutes** – Chairman Salafia stated to be consistent with other departments and commissions within the town our minutes should be labeled as such.

**A motion was made Steve Palmer and seconded by Eric Germain to deal with minutes just like other departments within the town. Vote 4-0 in favor.**

**Other Concerns:**

Replacement Hose 4,050 5” hose 0120221-5657 Shipmans

 1,128 3” hose 01220221-5657 Shipmans

**A motion was made by Richard Dufour and seconded by Steve Palmer to approve the purchase of 3” and 5” hose from Shipmans for a total of $5178.00. Vote 4-0 in favor.**

Chief Voelker brought to the attention of the commission the water issue and brought forward a quote for a system, purchasing vs. leasing. Steve Palmer suggested leasing to see if it works before buying. Chairman Salafia suggested checking with another company. A brief discussion was held.

Install/Leasing Water System $385 Install 0120221-5430 Frosti Water Company

 $20 monthly

**A motion was made by Steve Palmer and seconded by Richard Dufour to approve the lease of a water system from Frosti Water Company Vote 4-0 in favor.**

During the ladder testing it was found the turret was leaking and there was hydraulic issue and Chief Voelker stated he will bring this up at the next meeting.

Engine 1-12 experience fuel filtration problems and has been at First Line for repair. Chief Voelker checked with the town and there have been no problems like this in other vehicles.

R& R fuel tank $4350 50220222-5438-23065 First Line

R& R Back Stop $1900

**A motion was made by Rich Dufour and seconded by Eric Germain to replace fuel tank and install the back stop. Vote 4-0 in favor.**

20 Alpha Pagers $3,200 01220221-5640 Scranton Comm.

**A motion was made by Rich Dufour and seconded by Steve Palmer to purchase 20 pagers from Scranton. Vote 4-0 in favor.**

6 Vulcan Flash Lights $1737 01220221- 5658 Scranton Comm.

8 SL90 Flash Lights

**A motion was made by Rich Dufour and seconded by Steve Palmer to approve the purchase of lights for $1737 Vote 4-0 in favor.**

25 Vests 25.98 each 0120221-5652 Shipman’s

 $750.00 total

**A motion was made by Steve Palmer and seconded by Richard Dufour to purchase vests from Shipmans. Vote 4-0 in favor.**

Badges $2,964 0120221-5652 Capital Uniform

**A motion was made by Eric Germain and seconded by Richard Dufour to approve the purchase of badges. Vote 4-0 in favor.**

Organizer for $2600 0120221-5438 Scranton

Chiefs Vehicle

**A motion was made by Rich Dufour and seconded by Eric Germain to approve the purchase of organizer for Chiefs vehicle. Vote 4-0 in favor**

**Bottles:**

Chief Voelker stated that there are 16 bottles that he would like to dispose of and would like to donate or sell the packs.

**A motion was made by Steve Palmer and seconded by Rich Dufour to dispose of the bottles and the packs Vote 4-0 in favor.**

**Service of Tanks**

Chief Voelker would like the Commission to write a letter to the Town Manager who would be responsible for the inspection of tanks at various developments and who pays to look at and repair. Chairman Salafia asked the Chief to gather the information so he can draft a letter to be ready for the next meeting.

**Public Remarks**

Sue Weintraub will be bringing forward to the Town Council the hose and fitting information under the Town Manager report.

Martin Swan stated that even thought it was going to be coming out of the town’s money due to the price it may have to go out to bid.

Peter Dombrowski stated that after a meeting of the Executive Board he is a terminated member. He was told that if he was on the veterans list. He submitted the letter and even offered to fill out the information to be filled out an application as a new member. He stated that as of an October letter from Dan Burdick from the Executive Board he is a veteran member, but after looking at the roster he doesn’t appear on the veterans list and is at this time would like to challenge their findings.

Chairman Salafia stated this will be an agenda item for next month.

**Adjournment**

**A motion was made by Rich Dufour and seconded by Steve Palmer to adjourn the meeting at 8:12 p.m Vote 4-0 all in favor.**

Respectfully submitted,

Kristin Olzacki